

Cloud based solutions for Project based Information Lifecycle Management

Progress Report

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The Problem

AEC Company Existing Data Management Structures:

Finding Information can
be time consuming

Data and Documents
being deleted or
misplaced

Tracking Documents and
Data is difficult

Skilled people are doing unskilled administration

Excel is running the
Business

People tend to do their own thing !



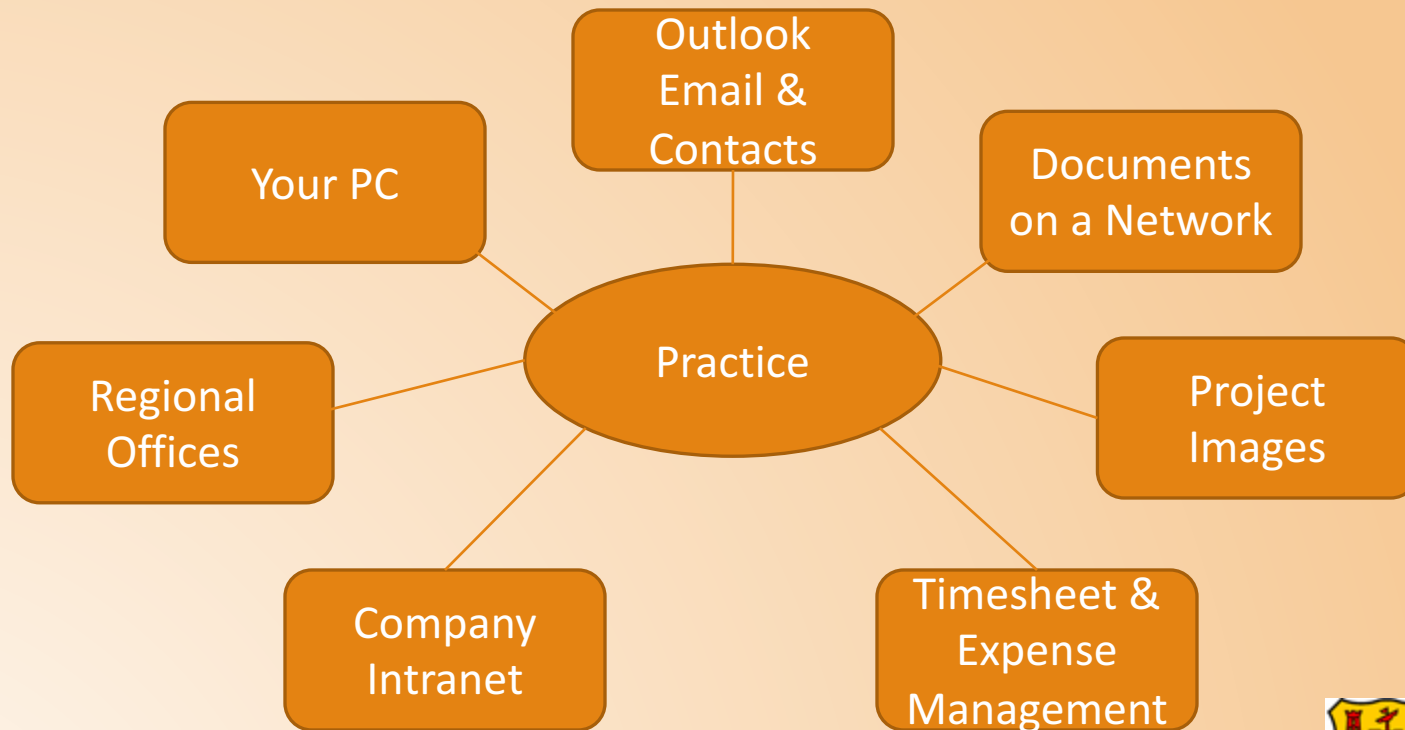
The Objective

- Remove administrative duties from fee earning staff
- Automate document registers
- Remove the complexities introduced by use of the 'Yellow Folder' Structures
- Manage all information in a central web based system
- Manage all contacts in a central location & link to projects
- All content easily accessible and searchable
- Manage project linked emails on the cloud, linked to projects
- Each user to have their own customisable interface, linking them to projects that they are working on.



The Solution

Deltek



Identifying the Issues



Storing of large data sets within the current windows file system leads to problems such as:

- Version Control
- Email Storage
- Project Information
- Remote Access
- Tracking



Future Steps

To progress this report, research shall be carried out in the following areas.

- Assessment of the existing data management structure within the business
- Use Case Analysis
- Time Management
- Benefits of the transition
- Research providers



Outline of Final Project Report

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[Presentation Link: https://youtu.be/wIE4qhO9JVM](https://youtu.be/wIE4qhO9JVM)

Thank You for listening

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